

## **A QUICK REFERENCE GUIDE TO TRAINING OFFERED**

Software Training and Tutoring  
Microsoft Operating System Instruction

### **INSTRUCTION AND TUTORING FOR SOFTWARE & OPERATING SYSTEMS FOR INDIVIDUALS**

#### **Software Training and Tutoring**

Web Consulting Services offers tutoring and training for PC/Microsoft operating systems and Microsoft, Adobe and CorelDraw software.

We travel to your location and work with you on your computer or we can tutor you remotely using free screen sharing. how to do's, short-cuts, definitions, tips and answers to your questions are welcome and our instruction fee is \$50 per hour.

One of our partners is located in the Winston-Salem area and can be reached by calling 800-326-3259 and select "Suzanne" in the employee directory or send an [email request](#) to schedule tutoring in either using your software or using your computer.

In addition to gaining our own Certifications, we have also instructed at New Horizons for computer training classes (onsite and offsite) for individuals and businesses using in-house training materials and computer systems..

Software instruction includes the following:

- Adobe Products, PhotoShop, Illustrator, LightRoom and AcrobatPro
- Older Macromedia Products - Fireworks, Freehand
- CorelDraw Training
- Microsoft Office Suite Training - Word, Excel, PowerPoint, Outlook, Publisher, Access & Windows Mail

#### **Microsoft Operating System Computer Training**

Web Consulting Services offers training for these Microsoft Computer Operating Systems:

- Windows 10
- Windows 8
- Windows 7
- Windows XP